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1974 - 1975
CATALOGUE
SUPPLEMENT

VIRGINIA

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STAUNTON
MILITARY ACADEMY

Staunton, Virginia

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INTRODUCTION

On January 18, 1973, Staunton Military Academy became a non-stock, non-profit, tax exempt, Virginia Corporation. The Academy is now operated by a five-man Board of Trustees under the by-laws of HIS Corporation. This Board is pledged to maintain the exemplary record earned by SMA during the past 113 years and deepen its concern for the whole boy, encompassing his mental, physical, social, and spiritual life.

In addition to the established policy of the Academy relative to Church attendance, the full time services of a Chaplain have been made available, including nondenominational services.

Our entire staff is vitally interested in the well being and development of each cadet. The administrative staff invites inquiries of any sort from patrons and prospective patrons.

Address all inquiries to:

Superintendent
Staunton Military Academy
Staunton, Virginia 24401
(703) 885-1501

CALENDAR

1974 - 1975

September 4, 5 School Opens
November 22 (after classes) Thanksgiving Vacation Begins
December 1 (Return by 6 p.m.—retreat) Thanksgiving Vacation Ends
December 19 (after classes) Christmas Vacation Begins
January 5 (Return by 6 p.m.—retreat) Christmas Vacation Ends
January 18, 20, 21, 22, 23, 24 First Semester Exams
January 27 Second Semester Begins
March 21 (after classes) Spring Vacation Begins
April 1 (Return by 6 p.m.—retreat) Spring Vacation Ends
May 23, 24, 26, 27, 28, 29 Second Semester Examinations
May 30, 31, June 1 Commencement

TERMS & CONDITIONS

Our tuition charges are as low as is consistent with the maintenance of a good school, with modern academic and recreational equipment, abundant wholesome food and a well-trained, experienced staff and faculty.

The dining hall is one of our chief concerns as well as one of our principal items of expense. Meals are balanced to meet the needs of an active, growing boy. An experienced kitchen and dining room steward supervises this department.

The basic charge for the academic year is \$2,570.00 and includes:

Academic instruction and special help classes when needed
Comfortable room in barracks, including heat and light
Meals, balanced to meet the needs of an active, growing boy
Military instruction, including use of rifle range
Instruction in athletics, including use of the tennis courts, gymnasiums, swimming pool and all other athletic facilities
Services of Academy physician and nurses and care in Academy Infirmary for ordinary ailments
Unlimited laundry services
Dry cleaning and pressing as often as necessary
Laboratory fees
Typing and Developmental Reading (optional)
Book and stationery allowance of \$75.00
Modern recreation lounge and TV room
Library

Uniforms and Equipment

All cadets wear the uniform during their entire residence at the Academy. It replaces the civilian clothing needed if he were to stay at home and should not be considered as exclusively a school expense. Soon after the cadet arrives at the Academy he is fitted with dress trousers, blouse, cap and gray shirts. Tailors are on duty for this fitting and for taking measurements for the remaining garments of the uniform equipment.

20 Feb. 1974 pub. 9.

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1974/75

Uniforms are tailored with ample outlets to permit alterations necessitated by normal growth and will last for two or more years. Properly cared for, they should result in a saving of \$200.00 for the second and succeeding years.

A uniform charge of \$415.00 is required of all new cadets for the Initial Issue listed below. Returning cadets will purchase from the Academy Supply Room, additional or replacement uniforms as needed. Cadets attaining rank in the Corps must purchase the articles and insignias as required by their rank. All uniforms and equipment purchased remain the property of the cadet.

The following articles are included in the Initial Issue and are furnished to a cadet when he first enters:

Uniforms

1 Overcoat	1 Sweat shirt
1 Scarf	1 Pair sweat pants
1 Army type blouse	1 Belt with SMA buckle
1 Blue jacket	1 Set SMA insignia
2 Trousers, heavy wool	1 Set cross rifle insignia
2 Trousers, white duck	1 Stamp set
2 Trousers, light wool	1 Waist plate
1 Garrison cap	1 Breast plate
1 Overseas cap	1 Set webbing
10 Gray shirts	1 pair fatigues (2 piece)
2 Black ties	1 Fatigue cap
1 Rain coat	1 Pair field shoes
2 Rain cap covers	2 Laundry bags
6 Pairs white gloves	4 Name plates
1 Pair wool gloves	1 Web belt and buckle

Replacements or items in excess of above can be purchased in the Academy Supply Room and will be charged to the patron as extra equipment.

Personal Equipment

Cadets entering the Staunton Military Academy are required to have the following articles of personal equipment which are not included in the Initial Issue. These articles may be brought with the cadet; they are also available for purchase through the Supply Room.

Necessary Personal Equipment

12 Suits of underwear	*1 small SMA rug for bedside
6 Shirts, white, plain or tab collars	1 Pair swim trunks
	1 Pair black rubbers
12 Pairs of black socks	*2 Pairs low <u>black</u> shoes, plain toe
10 Handkerchiefs	
6 Bath towels	1 Pair bedroom slippers
6 Sheets for single bed (at least 90 inches long and not contour)	1 Desk lamp
	1 Pair gym shoes
*2 Blankets for single bed (1 official SMA blanket and 1 plain navy blue)	3 Pairs pajamas
	1 Bath robe
4 Pillow cases	1 Toothbrush and Paste
1 Pillow, medium size	1 Hair brush, comb, and supply of soap
*1 SMA curtain rod	1 Clothes brush
*1 Pair SMA curtains	1 Nail file and brush

(Approximate total value of items above is \$195.00.)

* It is recommended that these items be purchased through the Academy Supply Room.

Books and Stationery

Books and stationery are issued in the Academy Supply Room. All purchases become the permanent property of the cadet. An allowance of \$75.00 for the year is included in the Basic Charge.

Laundry

The Academy operates its own modern, fully-equipped laundry where the cadet's laundry is taken care of in the Basic Charge for the full year. Each cadet is permitted and encouraged to send to the laundry each week seven shirts, seven suits of underwear, seven pairs of socks, seven handkerchiefs, and other articles which he customarily wears.

Cleaning and Pressing

The proper maintenance of a boy's clothing is necessary whether he be at school or at home. The Academy has an arrangement which permits a cadet to have all of his uniforms dry cleaned and pressed as often as necessary. Also included in the Basic Charge.

Laboratory and Special Fees

The Basic Charge includes all laboratory fees in Physics, Chemistry, Biology, General and Earth Science, Typing and Developmental Reading (optional).

Scheduling of either individual or group lessons can be arranged in music, dancing, and driver training.

Cotillion Club

The Cotillion Club is a cadet organization which has a program of formal and informal dances during the school year. Membership, which costs \$20.00 for the year, is optional, and entitles cadets and their guests to attend the complete series. Parents are always welcome at these dances.

Summary of Basic Charge

Tuition, Room and Board, Laundry, Military Instruction, Athletic Instruction and Facilities, Physician, Nurse and Infirmary, Dry Cleaning, Laboratories, Typing, Developmental Reading, Book Allowance, Library, Recreation Lounge, and Television Room.

Basic Charge	\$2,570.00
First Year Uniform Expense	415.00

PAYMENT PLANS

First Year Cadets:

Basic Charge — part payment	\$1,570.00
Initial Issue (uniform)	415.00
Total Due August 20	\$1,985.00
Due January 1, — Balance of Basic Charge	1,000.00
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	\$2,985.00

Re-enrolled Cadets:

Due August 20 — Basic Charge, part payment	\$1,570.00
Due January 1 — Balance of Basic Charge	1,000.00
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	\$2,570.00

The entire Basic Charge is due on August 20, although the payment of \$1,000.00 may be deferred until January 1 as outlined above. However, if a cadet voluntarily withdraws or is dismissed by cause, all outstanding indebtedness to the Academy is payable immediately. The Administrative Charge is not part of the Basic Charge.

The Tuition Plan

The Academy is now identified with The Tuition Plan, Inc. of New Hampshire. For information patrons should contact The Tuition Plan, Inc., Concord, New Hampshire 03310.

Cadet Personal Account

Each cadet should have a personal account to provide him with pocket money (weekly allowance). The amount of this deposit is left to the discretion of the parent. For guidance it is

mentioned that the weekly allowance has averaged from \$5.00 to \$6.00 depending on the age of the cadet. Junior School cadets average \$4.00 per week. It is urged that parents deposit these personal funds with the Treasurer rather than send them directly to the cadet. Further, the weekly limit should be stated; the Treasurer will then issue this amount each week from the deposit provided by parents.

Special Conditions

Cadets are accepted upon the condition that they will remain at the Academy until the end of the school year, unless other arrangements are specifically made with the Superintendent covering such cases as mid-year graduates. Since the teaching staff is engaged and other managerial and operational commitments are made by the Academy for the entire year in advance, no refund on tuition, fees or other charges which have been paid or are still due, will be made if a cadet is suspended, dismissed or withdrawn before the close of the school year.

School fees are subject to change should economic conditions necessitate revision.

Diplomas and Certificates

No cadet will be issued a diploma of graduation or certificate of academic credits until all of his indebtedness to the Academy is paid in full.

Holidays

It is strongly urged that *all cadets* spend furloughs or holidays with parents, relatives, or friends. In extreme instances where this is quite impossible the Academy shall attempt to complete other arrangements. Inasmuch as Academy facilities are closed during holidays, such accommodations, both rooms and meals, must be away from the Academy. Naturally, charges for these services must be borne by parents.

Student Accident Insurance

Parents will receive a brochure outlining the student accident policy. This policy is required by the Academy which enables the Cadet to participate in a group rate.

TRUSTEES OF HIS CORPORATION

Layne E. Leoffler, Sr.	Staunton, Virginia
Alvin O. West, Attorney	Arlington, Virginia
Ledru Koontz	Clinton, Maryland
Philip W. Regar	Arlington, Virginia
Dr. William Finagin	Annapolis, Maryland

OFFICERS OF HIS CORPORATION

Layne E. Leoffler, Sr.	President
Alvin O. West, Attorney	Vice President
Harrison S. Dey	Treasurer
Layne E. Leoffler, Jr.	Secretary
Ledru Koontz	Assistant Secretary

ADMINISTRATION

Colonel Harrison S. Dey, B.S.	Superintendent Emeritus Dartmouth College
Colonel W. Crawford Moon, B.S., M.Ed.	Superintendent University of Virginia
Lieutenant Colonel Dennis G. Case, B.A., M.A.	Headmaster Roanoke College; Harvard University; Madison College
Mr. John R. Collins	Business Manager
Lieutenant Commander Jon R. Harris, B.S., M.S. (USNR-R)	Commandant of Cadets U.S. Naval Academy; The George Washington University
Colonel Robert T. Richmond, B.S. (USA, Ret.)	Senior Army Instructor Hampden-Sydney College; United States Military Academy
Colonel William M. Pandak, B.S.	Director of Athletics University of Virginia; University of Pittsburgh; Bethany College
The Rev. Edward Wm. Brandt, III, B.A., A.B.D.	Chaplain Trinity College; Wesley Theological Seminary

MEDICAL STAFF

Leland C. Brown, M.D.	Medical Officer
Medical College of Virginia	
W. E. Armstrong, Jr., D.D.S., M.S.	Orthodontics
Medical College of Virginia	
Mrs. Emily M. Driver, R.N.	Nurse

The community of Staunton provides a very fine hospital, King's Daughters'. The able staff there is available for surgical work and special consultation.

Necessary dental work receives preferred attention locally. Similarly, an excellent orthodontist is available for referrals and as consultant.

SENIOR SCHOOL FACULTY

GUIDANCE

Lieutenant Philip F. Way, B.A., M.S.	Counselor
Randolph-Macon College; Madison College	

ENGLISH

Captain C. Douglas Neilson, Jr., B.S.	Head of Department
East Carolina University	
Captain Walter P. Boyd, B.A.	Instructor
University of Maryland	
Lieutenant Gerald J. Acuff, Jr., B.A.	Instructor
Virginia Military Institute	
Lieutenant Thomas C. Greenwood, B.A.	Instructor
Washington and Lee University	

MATHEMATICS

Major Thomas P. Vames, B.S., M.Ed.	Head of Department
Bridgewater College; University of Virginia	
Major William W. Thomas, B.A.	Instructor
Hampden-Sydney College	
Lieutenant Frederick H. Wampler, B.A., M.A.	Instructor
Bridgewater College; Indiana University	

Lieutenant Donald R. Faas, B.A.	Instructor
Grace College	
Lieutenant William D. Wheeler, B.S.	Instructor
Hampden-Sydney College	
Lieutenant Stuart M. Seaton, Jr., B.S.	Instructor
Virginia Military Institute	

FOREIGN LANGUAGES

Lieutenant Colonel Walter M. McCracken, (USA, Ret.), B.A., B.D., M.Div. ..	Head of Department
Univ. of Besancon, France; Univ. of Toronto; Chapman College; Northwestern University	
Major Fulton B. Kegley, B.A., M.A.	Instructor
Emory and Henry College; University of Virginia; Madison College	
Major Keith C. Burnett, B.A., M.Ed.	Instructor
Wagner College; Graduate Study, East Carolina University; Univer- sity of Virginia	
Captain Francisco R. Rolon, B.A.	Instructor
Bridgewater College; Graduate Study, University of W. Va., Madi- son College	
Captain Talbot L. Talbot, B.A.	Instructor
University of Virginia; Graduate Study, Madison College	

SCIENCE

Major Waldo W. Keister, B.A., M.Ed.	Head of Department
Auburn University	
Major Fulton B. Kegley, B.A., M.A.	Instructor
Emory and Henry College; University of Virginia; Madison College	
Lieutenant Frederick H. Wampler, B.A., M.A.	Instructor
Bridgewater College; Indiana University	
Captain William H. Currence, B.S.	Instructor
Davis and Elkins College; Graduate Study, Illinois Wesleyan Uni- versity, University of Maryland	

SOCIAL SCIENCE

Major Thomas J. Johnson, Jr., B.A.	Head of Department
College of William and Mary	
Colonel William M. Pandak, B.S.	Instructor
University of Virginia; University of Pittsburgh; Bethany College	
Major Robert H. Wease, B.S.	Instructor
East Carolina College; Graduate Study, College of William and Mary; Duke University; Madison College	

Lieutenant Colonel Thomas Phillips, III,
USAF, Ret., B.S. Instructor
Univ. of Md., Univ. of Tenn.; Madison College

Captain Roy E. Cunningham, B.A. Instructor
Bridgewater College; Graduate Study, Madison College

Major Keith C. Burnett, B.A., M.A. Instructor
Wagner College; Graduate Study, East Carolina University; University of Virginia

Lieutenant Karl Lombel, B.A. Instructor
Syracuse University

Lieutenant Wayne W. Hepler, Jr., B.A. Instructor
Virginia Military Institute

HEALTH AND PHYSICAL EDUCATION

Colonel William M. Pandak, B.S. Head of Department
University of Virginia; University of Pittsburgh; Bethany College

Lieutenant Joseph W. Waters, B.S., M.S. Instructor
Frostburg State College

GENERAL NON-COLLEGE COURSE

Lieutenant Colonel Franklin J. Lander,
B.S.C. Head of Department
Elizabethtown College

READING

Lieutenant Colonel Franklin J. Lander, B.S.C. Instructor
Elizabethtown College

Lieutenant Colonel Thomas Phillips, III,
(USAF, Ret.), B.S. Instructor
Univ. of Md.; Univ. of Tenn.; Madison College

LIBRARY

Mrs. William A. Pandak, B.A. Librarian
Bethany College; Additional study, Madison College

BAND

Joseph A. Bell, Chief Warrant Officer, U.S.A., Ret. .. Bandmaster

JUNIOR SCHOOL FACULTY

Major Ralph E. Short, A.B., B.D. Head of Department
Wesleyan University; Andover Newton Theological School; Graduate Study, Boston University; Madison College

Captain Roy E. Cunningham, B.A. Instructor
Bridgewater College; Graduate Study, Madison College

Lieutenant Stuart M. Seaton, Jr., B.S. Instructor
Virginia Military Institute

Mrs. Ralph E. Short Housemother

Master Sergeant Arthur F. Mays, (USA, Ret.)
Commandant, Junior School

COACHING STAFF

Director of Athletics

Colonel William M. Pandak

Basketball

Colonel William M. Pandak
Lieutenant Frederick H. Wampler
Major Keith C. Burnett
Lieutenant Wayne W. Hepler

Football

Lieutenant Karl A. Lombel
Lieutenant Wayne W. Hepler
Lieutenant Gerald J. Acuff
Lieutenant Joseph W. Waters
Lieutenant Donald R. Faas

Track and Cross Country

Captain Roy E. Cunningham
Lieutenant William D. Wheeler

Tennis

Captain Talbot L. Talbot

Baseball

Lieutenant Donald R. Faas
Lieutenant Commander Jon R. Harris

Swimming

Captain Francisco R. Rolon

Rifle Team

Master Sergeant Glenn E. Gibson
Sergeant First Class Bobby J. Mitchell

Golf

Colonel Robert T. Richmond
Lieutenant Gerald J. Acuff

MILITARY STAFF

Colonel Robert T. Richmond, B.S., (USA, Ret.)

Senior Army Instructor
Hampden-Sydney College; United States Military Academy
Infantry, U. S. Army

Staff Sergeant Ray E. Tabor, USA, Ret.

Assistant to the Senior Army Instructor
Infantry, U. S. Army

Master Sergeant Glenn E. Gibson, USA, Ret.

Instructor and Tactical Officer
Infantry, U. S. Army

Master Sergeant Charles O. Graham, USA, Ret.

Instructor and Tactical Officer
Armor, U. S. Army

Sergeant First Class Bobby J. Mitchell, USA

Instructor and Tactical Officer
Infantry, U. S. Army

ADMINISTRATIVE STAFF

Miss Evelyn H. Earle	Assistant Treasurer
Mr. Paul J. Kivlighan	Alumni Secretary
Major Harold D. Johnson	Mess Officer
Mr. Wallace S. Elliott ..	Superintendent of Buildings and Grounds
Captain Phillip T. Webb	Manager, Supply Department
Mr. R. N. Collins	Assistant Manager, Supply Department
Mr. E. Austin Harlow	Superintendent of Laundry
Mrs. Bobbie L. Smith	Secretary to the Superintendent
Mrs. Paul M. Shue	Secretary to the Headmaster
Miss Doris L. Siron	Secretary to the Business Manager
Mrs. Clay D. Lovegrove	Secretary to the Business Manager
Mrs. Edward Wm. Brandt, III	Secretary to the Commandant
Mrs. Paul C. Shirey, Jr.	Secretary to the Director of Athletics
Mrs. James V. Christy	Secretary to the Alumni Secretary

CADET REGULATIONS

Cadet regulations are published in various directives issued by the Superintendent and the Commandant of Cadets. These very detailed regulations are summarized here to give the parents or sponsors information as to what is generally expected of the cadet. The responsibility for the discipline of the Corps of Cadets is assigned to the Commandant of Cadets. The decision to dismiss a cadet for major violations of the regulations is made jointly by the senior officials of the Academy, and dismissal is authorized only by the Superintendent.

1. *Absences* — Only officially authorized absences from class, duty, or formations are permitted. All academic work missed is expected to be made up.

2. *Barracks* — Applicable barracks regulations define allowable conduct, room furnishings, and inspection requirements. "Call to Quarters" (C. Q.) are those prescribed intervals during the day and in the evening which are strictly to be used for study purposes.

3. *Church* — Cadets are required to attend church on Sunday morning. Each has the option each Sunday (if granted by his parents) of attending the church of his denominational preference or of attending the non-denominational Protestant Chapel service on campus.

4. *Conduct and Discipline* — Recognizing the age and maturity level of the average cadet, minor violations of the regulations, though not condoned, are not unexpected. An efficient and responsive conduct system is utilized to assign demerits, penalty tours, confinement, or special orders to cadets for such violations. Major violations or excessive continued minor violations may subject the cadet to dismissal. Possible dismissal offenses include, but are not limited to, theft, disrespect or disobedience, use or possession of alcohol or drugs, hazing, and unsuitability or undesirability. All decisions for dismissal are made at the highest level of the administration of the Academy.

5. *Guard* — All cadets are assigned periodically to the official duty team. As a member of the guard he is a direct representative of the Superintendent and, therefore, must carry out his duties accordingly.

6. *Hazing* — Hazing is an unauthorized assumption of authority by one cadet over another whereby the latter shall or may suffer physical punishment, indignity, oppression, or the deprivation of a right, privilege, or advantage to which he is legally entitled. Hazing is a dismissal offense.

7. *Inspections* — Personal and room inspections are carried out routinely both by senior cadets and by officers of the Academy.

8. *Mess Hall* — In order to most efficiently serve the Corps of Cadets at mealtime, detailed mess hall regulations are enforced.

9. *Personal or School Property* — Cadets are responsible to care for their own property and that issued by the school. Destruction of other's private property or school property is a serious offense, as it is the possession of a reported lost article or the finding of an article and not reporting it.

10. *Study Hall* — All cadets (except seniors, post-graduates, and honor students) will attend Day Study Hall during free periods. Night Study Hall may be assigned by officials of the school or at the request of the parents.