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INTRODUCTION

On January 18, 1973, Staunton Military Academy became a non-stock, non-profit, tax exempt, Virginia Corporation. The Academy is now operated by a five-man Board of Trustees under the by-laws of HIS Corporation. This Board is pledged to maintain the exemplary record earned by SMA during the past 114 years and deepen its concern for the whole boy, encompassing his mental, physical, social, and spiritual life.

In addition to the established policy of the Academy relative to Church attendance, the full time services of a Chaplain have been made available, including nondenominational services.

Our entire staff is vitally interested in the well being and development of each cadet. The administrative staff invites inquiries of any sort from patrons and prospective patrons.

Address all inquiries to:

Director of Admissions
Staunton Military Academy
Staunton, Virginia 24401
(703) 885-1501

CALENDAR

1975 - 1976

September 3, 4	School Opens
October 17, 18	Alumni Weekend
October 24, 25	Parents' Weekend
November 25 (after classes)	Thanksgiving Vacation Begins
November 30 (return by 6 p.m.—retreat)	Thanksgiving Vacation Ends
December 18 (after classes)	Christmas Vacation Begins
January 5 (return by 6 p.m.—retreat)	Christmas Vacation Ends
January 17, 19, 20, 21, 22, 23	First Semester Exams
January 26	Second Semester Begins
March 19 (after classes)	Spring Vacation Begins
March 30 (return by 6 p.m.—retreat)	Spring Vacation Ends
May 28, 29, 31, June 1, 2, 3	Second Semester Exams
June 4, 5, 6	Commencement

TERMS & CONDITIONS

Our tuition charges are as low as is consistent with the maintenance of a good school, with modern academic and recreational equipment, abundant wholesome food and a well-trained, experienced staff and faculty.

The dining hall is one of our chief concerns as well as one of our principal items of expense. Meals are balanced to meet the needs of an active, growing boy. An experienced kitchen and dining room steward supervises this department.

The basic charge for the academic year is \$2,975.00 and includes:

Academic instruction and special help classes when needed
Comfortable room in barracks, including heat and light
Meals, balanced to meet the needs of an active, growing boy
Military instruction, including use of rifle range
Instruction in athletics, including use of the tennis courts, gymnasiums, swimming pool and all other athletic facilities
Services of Academy physician and nurses and care in Academy Infirmary for ordinary ailments
Unlimited laundry services
Dry cleaning and pressing as often as necessary
Laboratory fees
Typing and Developmental Reading (optional)
Book and stationery allowance of \$75.00
Modern recreation lounge and TV room
Library

Uniforms and Equipment

All cadets wear the uniform during their entire residence at the Academy. It replaces the civilian clothing needed if he were to stay at home and should not be considered as exclusively a school expense. Soon after the cadet arrives at the Academy he is fitted with dress trousers, blouse, cap and gray shirts. Tailors are on duty for this fitting and for taking measurements for the remaining garments of the uniform equipment.

Uniforms are tailored with ample outlets to permit alterations necessitated by normal growth and will last for two or more years. Properly cared for, they should result in a saving of \$200.00 for the second and succeeding years.

A uniform charge of \$445.00 is required of all new cadets for the Initial Issue listed below. Returning cadets will purchase from the Academy Supply Room, additional or replacement uniforms as needed. A \$165.00 deposit will be required of returning cadets for this purpose. Cadets attaining rank in the Corps must purchase the articles and insignias as required by their rank. All uniforms and equipment purchased remain the property of the cadet.

The following articles are included in the Initial Issue and are furnished to a cadet when he first enters:

Uniforms

1 Overcoat	1 Sweat shirt
1 Scarf	1 Pair sweat pants
1 Army type blouse	1 Belt with SMA buckle
1 Blue jacket	1 Set SMA insignia
3 Trousers, heavy wool	1 Set cross rifle insignia
2 Trousers, white duck	1 Stamp set
1 Garrison cap	1 Waist plate
1 Overseas cap	1 Breast plate
10 Gray shirts	1 Set webbing
2 Black ties	1 pair fatigues (2 piece)
1 Rain coat	1 Fatigue cap
2 Rain cap covers	1 Pair field shoes
6 Pairs white gloves	2 Laundry bags
1 Pair wool gloves	4 Name plates
	1 Web belt and buckle

Replacements or items in excess of above can be purchased in the Academy Supply Room and will be charged to the patron as extra equipment.

Personal Equipment

Cadets entering the Staunton Military Academy are required to have the following articles of personal equipment which are not included in the Initial Issue. These articles may be brought with the cadet; they are also available for purchase through the Supply Room.

Necessary Personal Equipment

12 Suits of underwear	*1 small SMA rug for bedside
6 Shirts, white, plain or tab collars	1 Pair swim trunks
	1 Pair black rubbers
12 Pairs of black socks	*2 Pairs low <u>black</u> shoes, plain toe
10 Handkerchiefs	
6 Bath towels	1 Pair bedroom slippers
6 Sheets for single bed (at least 90 inches long and not contour)	1 Desk lamp
	1 Pair gym shoes
*2 Blankets for single bed (1 official SMA blanket and 1 plain navy blue)	3 Pairs pajamas
	1 Bath robe
4 Pillow cases	1 Toothbrush and Paste
1 Pillow, medium size	1 Hair brush, comb, and supply of soap
*1 SMA curtain rod	1 Clothes brush
*1 Pair SMA curtains	1 Nail file and brush

(Approximate total value of items above is \$225.00.)

* It is recommended that these items be purchased through the Academy Supply Room.

Books and Stationery

Books and stationery are issued in the Academy Supply Room. All purchases become the permanent property of the cadet. An allowance of \$75.00 for the year is included in the Basic Charge.

Laundry

The Academy operates its own modern, fully-equipped laundry where the cadet's laundry is taken care of in the Basic Charge for the full year. Each cadet is permitted and encouraged to send to the laundry each week seven shirts, seven suits of underwear, seven pairs of socks, seven handkerchiefs, and other articles which he customarily wears.

Cleaning and Pressing

The proper maintenance of a boy's clothing is necessary whether he be at school or at home. The Academy has an arrangement which permits a cadet to have all of his uniforms dry cleaned and pressed as often as necessary. Also included in the Basic Charge.

Laboratory and Special Fees

The Basic Charge includes all laboratory fees in Physics, Chemistry, Biology, General and Earth Science, Typing and Developmental Reading (optional).

Scheduling of either individual or group lessons can be arranged in music, dancing, and driver training, for an additional fee.

Cotillion Club

The Cotillion Club is a cadet organization which has a program of formal and informal dances during the school year. Membership, which costs \$20.00 for the year, is optional, and entitles cadets and their guests to attend the complete series. Parents are always welcome at these dances.

Summary of Basic Charge

Tuition, Room and Board, Laundry, Military Instruction, Athletic Instruction and Facilities, Physician, Nurse and Infirmary, Dry Cleaning, Laboratories, Typing, Developmental Reading, Book Allowance, Library, Recreation Lounge, and Television Room.

Basic Charge	\$2,975.00
Uniform Deposit for New Cadets	445.00
Uniform Deposit for Re-enrolled Cadets	165.00

PAYMENT PLANS

First Year Cadets:

Payable August 15, 1975	\$1,525.00
Payable October 15, 1975	650.00
Payable December 1, 1975	650.00
Payable January 15, 1976	595.00
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	\$3,420.00

Re-enrolled Cadets:

Payable August 15, 1975	\$1,245.00
Payable October 15, 1975	650.00
Payable December 1, 1975	650.00
Payable January 15, 1976	595.00
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	\$3,140.00

A \$50.00 Administrative Charge which must accompany each application is not part of the Basic Charge.

The fees listed have been established as the minimum required to assure a quality education for each cadet. Keep in mind that these charges include food and clothing, items that would have to be provided even if your son remained at home. Since a good school cannot be operated on delinquent accounts, all fees must be paid when due. A \$5.00 service charge and a finance charge of 1½ percent per month on the unpaid balance will be charged for overdue accounts. If a cadet voluntarily withdraws or is dismissed for cause, all outstanding indebtedness to the Academy is payable immediately.

The Tuition Plan:

The Academy is now identified with The Tuition Plan, Inc. of New Hampshire. For information patrons should contact The Tuition Plan, Inc., Concord, New Hampshire 03310.

Cadet Personal Account

Each cadet should have a personal account to provide him with pocket money (weekly allowance). The amount of this deposit is left to the discretion of the parent. For guidance it is mentioned that the weekly allowance has averaged from \$5.00 to \$7.00 depending on the age of the cadet. It is urged that parents deposit these personal funds with the Treasurer rather than send them directly to the cadet. Further, the weekly limit should be stated; the Treasurer will then issue this amount each week from the deposit provided by parents.

Special Conditions

Cadets are accepted upon the condition that they will remain at the Academy until the end of the school year, unless other arrangements are specifically made with the Admissions Office covering such cases as mid-year graduates. Since the teaching staff is engaged and other managerial and operational commitments are made by the Academy for the entire year in advance, no refund on tuition, fees or other charges which have been paid or are still due, will be made if a cadet is suspended, dismissed or withdrawn before the close of the school year.

School fees are subject to change should economic conditions necessitate revision.

Diplomas and Certificates

No cadet will be issued a diploma of graduation or certificate of academic credits until all of his indebtedness to the Academy is paid in full.

Holidays

It is strongly urged that *all cadets* spend furloughs or holidays with parents, relatives, or friends. In extreme instances where this is quite impossible the Academy shall attempt to complete other arrangements. Inasmuch as Academy facilities are closed during holidays, such accommodations, both rooms

and meals, must be away from the Academy. Naturally, charges for these services must be borne by parents.

Student Accident Insurance

Parents will receive a brochure outlining the student accident policy. This policy is required by the Academy which enables the Cadet to participate in a group rate.

TRUSTEES OF HIS CORPORATION

Layne E. Leoffler, Sr.	Staunton, Virginia
Alvin O. West, Attorney	Arlington, Virginia
Ledru Koontz	Clinton, Maryland
Philip W. Regar	Arlington, Virginia
Dr. William Finagin	Annapolis, Maryland

OFFICERS OF HIS CORPORATION

Layne E. Leoffler, Sr.	President
Alvin O. West, Attorney	Vice President
Harrison S. Dey	Treasurer
Layne E. Leoffler, Jr.	Secretary
Ledru Koontz	Assistant Secretary

ADMINISTRATION

Colonel Harrison S. Dey, B.S.	Superintendent Emeritus Dartmouth College
Lieutenant Colonel James L. Noffsinger (USAF Ret.) B.S., M.S.	Director of Admissions Iowa State University; Air Force Institute of Technology; Cranfield (England) Institute of Technology
Lieutenant Colonel Dennis G. Case, B.A., M.A.	Headmaster Roanoke College; Harvard University; Madison College
Mr. E. W. Brandt, Jr.	Business Manager Engineering Accounting, Bell System
Colonel James W. Love, B.S., M.S. (USA Ret.)	Commandant of Cadets University of Montana; The George Washington University
Lieutenant Commander Jon R. Harris, B.S., M.S. (USNR-R)	Assistant Commandant of Cadets U.S. Naval Academy; The George Washington University

Captain William S. Davis, B.S. (USA) .. Senior Army Instructor
Oregon State University

Colonel William M. Pandak, B.S. Director of Athletics
University of Virginia; University of Pittsburgh; Bethany College

The Rev. Edward Wm. Brandt, III, B.A., A.B.D., M.Th.S.
Chaplain

Trinity College; Wesley Theological Seminary; Harvard University
Major Ralph E. Short, B.A., M.Div.

In Charge of the Junior School
Wesleyan University; Andover Newton Theological Seminary; Graduate Study, Boston University; Madison College

MEDICAL STAFF

Leland C. Brown, M.D. Medical Officer
Medical College of Virginia

W. E. Armstrong, Jr., D.D.S., M.S. Orthodontics
Medical College of Virginia

Mrs. Emily M. Driver, R.N. Nurse

The community of Staunton provides a very fine hospital, King's Daughters'. The able staff there is available for surgical work and special consultation.

Necessary dental work receives preferred attention locally. Similarly, an excellent orthodontist is available for referrals and as consultant.

SENIOR SCHOOL FACULTY

GUIDANCE

Major Keith C. Burnett, B.A., M.Ed. Counselor
Wagner College; Graduate Study, East Carolina University; University of Virginia

ENGLISH

Major C. Douglas Neilson, Jr., B.S. Head of Department
East Carolina University

Captain Walter P. Boyd, B.A. Instructor
University of Maryland; University of Edinburgh

Lieutenant Thomas C. Greenwood, B.A. Instructor
Washington and Lee University

Captain Marshall W. Lefavor, A.B. (USMC-R) Instructor
East Carolina University; Additional Study, University of California; North Carolina State University

MATHEMATICS

Lieutenant Frederick H. Wampler, B.A., M.A.
Head of Department

Bridgewater College; Indiana University

Major William W. Thomas, B.A. Instructor
Hampden-Sydney College

Lieutenant Donald R. Faas, B.S. Instructor
Grace College

Lieutenant Terence L. Kipp, B.S. Instructor
United States Naval Academy

Lieutenant Hobert H. Corley, Jr., A.B., M.S. Instructor
West Virginia University

FOREIGN LANGUAGES

Major Fulton B. Kegley, B.A., M.A. Head of Department
Emory and Henry College; University of Virginia; Madison College

Major Keith C. Burnett, B.A., M.Ed. Instructor
Wagner College; Graduate Study, East Carolina University; University of Virginia

Captain Francisco R. Rolon, B.A. Instructor
Bridgewater College; Graduate Study, University of W. Va., Madison College

Mr. Ben C. Smith, B.A. Part-time Instructor (Latin)
Washington and Lee University

SCIENCE

Lieutenant Commander Jon R. Harris, B.S., M.S. (USNR-R)
Head of Department
U.S. Naval Academy; The George Washington University

Lieutenant William A. Craun, II, B.S. Instructor
Eastern Mennonite College

Lieutenant Alan Richardson, B.S. Instructor
Randolph-Macon College

Lieutenant Terence L. Kipp, B.S. Instructor
United States Naval Academy

SOCIAL SCIENCE

Major Robert H. Wease, B.S. Head of Department
East Carolina College; Graduate Study, College of William and Mary; Duke University; Madison College; University of Virginia

Major Thomas J. Johnson, Jr., B.A. Instructor
College of William and Mary

Colonel William M. Pandak, B.S. Instructor
University of Virginia; University of Pittsburgh; Bethany College

Major Roy E. Cunningham, B.A. Instructor
Bridgewater College; Graduate Study, Madison College

HEALTH AND PHYSICAL EDUCATION

Colonel William M. Pandak, B.S. Head of Department
University of Virginia; University of Pittsburgh; Bethany College

Lieutenant Richard W. Snyder, B.S. Instructor
Campbell College

READING

Captain Walter P. Boyd, B.A. Instructor
University of Maryland; University of Edinburgh

LIBRARY

Mrs. William M. Pandak, B.A. Librarian
Bethany College; Additional study, Madison College

BAND

Lieutenant Frank L. Bowman, B.M.E. Bandmaster
Grace College

TYPING

Mrs. Ralph E. Short, M.S., M.Ed. Instructor
Salem State College; Boston University

JUNIOR SCHOOL FACULTY

Major Ralph E. Short, B.A., M.Div. Head of Department
Wesleyan University; Andover Newton Theological School; Graduate Study, Boston University; Madison College

Mrs. Ralph E. Short, B.S., M.Ed. Housemother
Salem State College; Boston University

Master Sergeant Arthur F. Mays (USA, Ret.)
Commandant, Junior School

(Classes in the Junior School are taught by members of the Senior School Faculty)

COACHING STAFF

Director of Athletics

Colonel William M. Pandak

Basketball

Colonel William M. Pandak
Lieutenant Frederick H. Wampler
Lieutenant William A. Craun

Football

Lieutenant Commander Jon R. Harris
Lieutenant Richard W. Snyder
Captain Marshall W. Lcfavor

Track and Cross Country

Major Roy E. Cunningham

Tennis

Lieutenant Terence L. Kipp

Baseball

Lieutenant Donald R. Faas
Lieutenant Commander Jon R. Harris

Swimming

Captain Francisco R. Rolon

Soccer

Lieutenant Frank L. Bowman
Lieutenant Donald R. Faas

Rifle Team

Captain William S. Davis
Sergeant First Class Bobby J. Mitchell

Golf

Major Keith C. Burnett

Wrestling

Lieutenant Richard W. Snyder

MILITARY STAFF

Captain William S. Davis, B.S. Senior Army Instructor
Oregon State University; Ordnance Corps, U.S. Army

Master Sergeant Glenn E. Gibson, USA, Ret.
Instructor and Tactical Officer
Infantry, U.S. Army

Master Sergeant Charles O. Graham, USA, Ret.
Instructor and Tactical Officer
Armor, U.S. Army

Sergeant First Class Bobby J. Mitchell, USA
Instructor and Tactical Officer
Infantry, U.S. Army

ADMINISTRATIVE STAFF

Mr. Paul J. Kivlighan Alumni Secretary
Captain Donald L. Montgomery Mess Officer
Mr. Wallace S. Elliott .. Superintendent of Buildings and Grounds
Captain Phillip T. Webb Manager, Supply Department
Mr. E. Austin Harlow Superintendent of Laundry
Mrs. Bobbie L. Smith Secretary to the Director of Admissions
Mrs. Ronald W. Feedback Secretary to the Headmaster
Miss Doris L. Siron Secretary to the Business Manager
Mrs. Phillip T. Webb Bookkeeper
Mrs. Charles A. Flowers Accounting Clerk
Mrs. Henley M. Goode, Jr. Secretary to the Commandant
Mrs. Fred C. Thompson Secretary to the Alumni Secretary
Mrs. Melvin P. Foster Receptionist

CADET REGULATIONS

Cadet regulations are published in various directives issued by the Commandant of Cadets. These very detailed regulations are summarized here to give the parents or sponsors information as to what is generally expected of the cadet. The responsibility for the discipline of the Corps of Cadets is assigned to the Commandant of Cadets. The decision to dismiss a cadet for major violations of the regulations is made jointly by the senior officials of the Academy, and dismissal is authorized only by the Superintendent.

1. *Absences* — Only officially authorized absences from class, duty, or formations are permitted. All academic work missed is expected to be made up.

2. *Barracks* — Applicable barracks regulations define allowable conduct, room furnishings, and inspection requirements. "Call to Quarters" (C. Q.) are those prescribed intervals during the day and in the evening which are strictly to be used for study purposes.

3. *Church* — Cadets are required to attend church on Sunday morning. Each has the option each Sunday (if granted by his parents) of attending the church of his denominational preference or of attending the non-denominational Protestant Chapel service on campus.

4. *Conduct and Discipline* — Recognizing the age and maturity level of the average cadet, minor violations of the regulations, though not condoned, are not unexpected. An efficient and responsive conduct system is utilized to assign demerits, penalty tours, confinement, or special orders to cadets for such violations. Major violations or excessive continued minor violations may subject the cadet to dismissal. Possible dismissal offenses include, but are not limited to, theft, disrespect or disobedience, use or possession of alcohol or drugs, hazing, and unsuitability or undesirability. All decisions for dismissal are made at the highest level of the administration of the Academy.

5. *Guard* — All cadets are assigned periodically to the official duty team. As a member of the guard he is a direct representative of the Superintendent and, therefore, must carry out his duties accordingly.

6. *Hazing* — Hazing is an unauthorized assumption of authority by one cadet over another whereby the latter shall or may suffer physical punishment, indignity, oppression, or the deprivation of a right, privilege, or advantage to which he is legally entitled. Hazing is a dismissal offense.

7. *Inspections* — Personal and room inspections are carried out routinely both by senior cadets and by officers of the Academy.

8. *Mess Hall* — In order to most efficiently serve the Corps of Cadets at mealtime, detailed mess hall regulations are enforced.

9. *Personal or School Property* — Cadets are responsible to care for their own property and that issued by the school. Destruction of other's private property or school property is a serious offense, as it is the possession of a reported lost article or the finding of an article and not reporting it.

10. *Study Hall* — All cadets (except seniors, post-graduates, and honor students) will attend Day Study Hall during free periods. Night Study Hall may be assigned by officials of the school or at the request of the parents.