

SECTION 7. CLASSROOM REGULATIONS

1. Cadets shall report to classrooms according to the schedule prepared for them by the Headmaster's Office.
2. Each class shall have a section leader with the primary duty of checking attendance at class and reporting absences and lates to the instructor.
3. The ranking cadet in each class will ordinarily be section leader. In his absence the next senior cadet takes charge. If there is not a cadet officer or noncommissioned officer in the section, the instructor shall appoint a section leader and alternates.
4. In addition to reporting the result of his roll call to the instructor, the section leader will assist the instructor in maintaining order in the classroom particularly during periods when the instructor is absent.
5. Upon entering a classroom, cadets shall go at once to their assigned seats. At assembly the section leaders will bring the section to attention and report the result of his roll call to the instructor.
6. After the instructor has received the report of the section leader and returned the salute, the section leader shall give the command "seats".
7. A cadet who is not at his seat when the starting bell for the class period finishes ringing shall be considered late.
8. All absentees from class and all cadets late to class will be reported by the instructor to an orderly of the guard who will call at each classroom for such report. Additionally each instructor will submit a daily absentee report to the Commandant.
9. During class periods cadets shall sit erect and pay close attention. Cadets will follow the classroom procedures established by the instructor.
10. When the bell ending the period rings, the instructor will direct the section leader to dismiss his section. The section leader will rise, salute, and command "Section, Rise; Dismissed," or if the class members are at the blackboard, or in the laboratory out of their seats, he shall salute and command, "Section, Attention; Dismissed." The section will then leave quietly. No class will be dismissed by the section leader without orders from the Instructor.
11. Instructors will not knowingly detain a cadet after dismissal from class nor shall a cadet having a class immediately following remain in the classroom after the final bell.
12. When a cadet at any recitation feels that, because of sickness, he is unable to do himself justice, he will obtain permission from his instructor to leave the classroom and will report to the Commandant's Office to obtain an Infirmary pass and then may proceed to the Infirmary.
13. In cases where a teacher is absent, the section leader will seat the class, take a roll. If the teacher is not present five minutes after the period starts, the section leader will put the assistant section leader in charge and report to the Headmaster or to his assistant for instructions. No class will ever be dismissed without orders from the Headmaster or one of his assistants. The section leader will give the list of cadets absent and late to the Headmaster's Office.